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| **Mock Property Services, Inc.** | | | |  |  |  |  |  |  |  |
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| Job Title: |  | Pond Service Tech | |  |  |  |  | Type of Position: | | Hourly |
| Department: | | Pond Service | |  |  |  |  |  |  |  |
| Reports to: | |  | |  |  |  |  |  |  |  |
|  | DUTIES AND RESPONSIBILTIES | | | |  |  |  |  |  |  |
| 1.) Assist Pond Manager in overall pond duties | | | | |  |  |  |  |  |  |
| 2.) Clean and treat customer ponds | | | |  |  |  |  |  |  |  |
| 3.) Become familiar with pond/plant/fish life | | | | |  |  |  |  |  |  |
| 4.) Help to maintain customer relations | | | | |  |  |  |  |  |  |
| 5.) Help to maintain and organize truck/tools/supplies | | | | | |  |  |  |  |  |
| INITIAL DUTIES | | |  |  |  |  |  |  |  |  |
| 1.) Complete Aquascape Academy Online Training Courses | | | | | |  |  |  |  |  |
| 2.) Learn office and field procedures and policies | | | | |  |  |  |  |  |  |
| 3.) Assist in surveying existing and new properties | | | | |  |  |  |  |  |  |
| REQUIRED QUALIFICATIONS | | | |  |  |  |  |  |  |  |
| 1.) Outstanding customer service skills- ability to turn transactions into relationships | | | | | | | | |  |  |
| 2.) Innovative thinker | | |  |  |  |  |  |  |  |  |
| 3.) Self-motivated and driven | | |  |  |  |  |  |  |  |  |
| 4.) Ability to follow systems and procedures | | | | |  |  |  |  |  |  |
| 5.) Team player and growth minded | | | |  |  |  |  |  |  |  |
| 6.) Committed to the values of honesty, pride in work, respect and efficiency | | | | | | | | |  |  |
| 7.) Valid driver's license, insurable, negative drug test | | | | | |  |  |  |  |  |
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