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| **Mock Property Services, Inc.** |  |  |  |  |  |  |  |
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| Job Title: |   | Pond Service Tech |   |   |   |   | Type of Position: | Hourly |
| Department: | Pond Service |   |   |   |   |   |   |   |
| Reports to: |  |   |   |   |   |   |   |   |
|   |  DUTIES AND RESPONSIBILTIES |   |   |   |   |   |   |
| 1.) Assist Pond Manager in overall pond duties |  |  |  |  |  |  |
| 2.) Clean and treat customer ponds |  |  |  |  |  |  |  |
| 3.) Become familiar with pond/plant/fish life |  |  |  |  |  |  |
| 4.) Help to maintain customer relations |  |  |  |  |  |  |
| 5.) Help to maintain and organize truck/tools/supplies  |  |  |  |  |  |
|  INITIAL DUTIES |   |   |   |   |   |   |   |   |
| 1.) Complete Aquascape Academy Online Training Courses |  |  |  |  |  |
| 2.) Learn office and field procedures and policies |  |  |  |  |  |  |
| 3.) Assist in surveying existing and new properties |  |  |  |  |  |  |
|  REQUIRED QUALIFICATIONS |   |   |   |   |   |   |   |
| 1.) Outstanding customer service skills- ability to turn transactions into relationships |  |  |
| 2.) Innovative thinker |  |  |  |  |  |  |  |  |
| 3.) Self-motivated and driven  |  |  |  |  |  |  |  |  |
| 4.) Ability to follow systems and procedures |  |  |  |  |  |  |
| 5.) Team player and growth minded |  |  |  |  |  |  |  |
| 6.) Committed to the values of honesty, pride in work, respect and efficiency |  |  |
| 7.) Valid driver's license, insurable, negative drug test |  |  |  |  |  |
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